



*Building Bright Futures*

## OFFICIAL MINUTES

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### SPECIAL MEETING BOARD OF EDUCATION

February 24, 2011  
Board Room

Jefferson County School District R-1  
1829 Denver West Dr., Bldg. 27  
Golden, Colorado

*Our mission: To provide a quality education that prepares all children for a successful future.*

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## 1. Preliminary

### 1.02 Call to Order

A special meeting was called to order at 5:02 p.m. by Dave Thomas, President of the Board of Education, in the Board Room of the Education Center, 1829 Denver West Drive, Golden, Colorado, Thursday, February 24, 2011.

### 1.03 Roll Call

Roll call indicated that a majority of the Board was present - Dave Thomas, President; Laura Boggs, Second Vice President; and, Robin Johnson, Secretary. Dr. Cynthia Stevenson, Superintendent, represented the administration. Paula Noonan, Treasurer, joined the meeting at 5:06 p.m. Jane Barnes, First Vice President, joined the meeting at 7:23 p.m. Breaks were taken from 6:02 p.m. to 6:14 p.m., and 7:10 p.m. to 7:23 p.m.

## 2. Study/Dialogue Session

### 2.01 Monitoring: 2<sup>nd</sup> Quarter Financial Report (EL-5, 6)

**PURPOSE:** The Board of Education will monitor the districtwide financial condition as outlined in executive limitation policies 5 and 6, Financial Planning and Budgeting, and Financial Administration, respectively.

**DISCUSSION:** The external auditor from Clifton Gunderson reviewed agreed upon procedures and noted no unusual trends not already reported were found. District staff reviewed highlights from the report including cash management, general fund balance, debt service, capital reserve, grants and campus activity funds, enterprise funds, internal service funds, and flagging of charter schools.

Gordon Callahan, Bob West and Koger Probst, members of the Financial Oversight Committee, shared their thoughts on the financial management successes and challenges of the district and the need for strong Board leadership.

**CONCLUSION:** The Board reviewed the second quarter financial report and thanked the Financial Oversight Committee members for their work.

## 2.02 Board Strategic Plan Development (Ends 1-8)

**PURPOSE:** The Board of Education will discuss its strategic work in leadership responsibilities and upcoming work to reach its Ends 8 goal, *the Board will be effective and responsible and will function as a highly effective team.*

**DISCUSSION:** Matt Van Auken, facilitator, presented a draft work plan following the Board direction of December 9 on members' work goals. The framework for discussion included review of the collective vision and revisions for the work plan, relationships, accountability, oversight, direction and responsibilities as a collective group, and moving forward. Discussion covered issues associated with state requirements in district work, Board oversight of district trendlines addressing Board End goals for student achievement, and community engagement.

**CONCLUSION:** The Board reviewed the strategic work plan focusing less on relationships than oversight. The Board determined additional opportunities for community engagement were needed. Mr. VanAuken will revise the first four objectives following Board discussion, and return for additional discussion and direction on the last four objectives on March 24.

## 2.03 Board Strategic Plan Development (Ends 1-8)

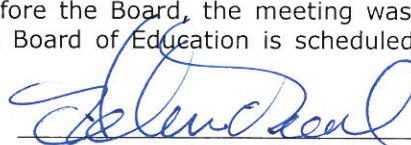
**PURPOSE:** The Board of Education will review its November quarterly expense report and office budget reductions for 2011-2012.

**DISCUSSION:** The Board discussed district memberships and audit fees as possible budget reductions.

**CONCLUSION:** The Board will continue its discussion in March after review of a detailed list of district memberships.

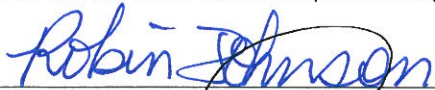
## 3. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 8:37 p.m. The next regular meeting of the Board of Education is scheduled for March 3, 2011.

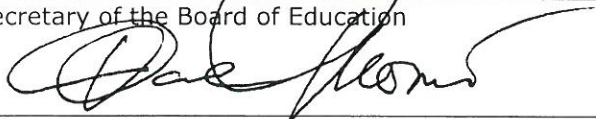


Helen Neal, Recording Secretary

Approved and entered in the proceedings of the District on April 5, 2011.



Secretary of the Board of Education



President of the Board of Education